Transitions Referral Pre-Release (DOC)

**Data-Sharing Agreement**
- DOC pulls roster of individuals releasing in 90-days and have Medicaid
- DOC delivers roster to HCPF
- HCPF uploads member roster to Truven
- RAE CJS contact downloads roster and separates by facility
- In-reach is set up per facility of member releases

**In-Reach Process**
- Print Medicaid benefit and create member packet
- Meet with member pre-release to establish care plan
- Where would member like to receive services?
- Does member already have provider?
- Each practice has its own Care Coordination Process
- IF Yes refer to Care Coordinator for practice
- IF NO, refer to Care Coordinator for assistance

**RAE Care Coordination**
- Get signed ROI for medical records for provider
- Make appointment, referrals, and medical records for member
- If YES start working on contacting provider to ensure treatment still available
- If, NO start working on locating provider who best fits Tx needs

**Provider Care Coordination**

**Reporting**
- Document all contacts made with member pre-release
- Follow up with new member post-release ensure they made their 1st appointment
- Document all educational sessions given at prison facilities
- Report all data requirements to HCPF as dictated by CJI Strategic Plan
- Continue with process